

BOYLESTONE PARISH COUNCIL

Parish Clerk
Clarissa Crossley
(locum)

22 May 2023

To: The chairman and Members of the Boylestone Parish Council

Dear Councillor

You are summoned to attend the Boylestone Parish Council Meeting to be held on Tuesday 30 May 2023 at 7.30pm at the Boylestone Village Hall.

Yours sincerely

Clerk

AGENDA

PART 1 – NON CONFIDENTIAL INFORMATION

1. To received apologies for absence
2. Declaration of Members Interests

Please Note:-

- a. To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests the have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time

The declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- b. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary interest
3. Public Speaking (10 Minutes)
 - a. A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - b. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
4. To approve the Minutes of the Meeting held on 24 April 2023 and the 10 May 2023.
5. Appointment of the Clerk
 - a. Letter of Appointment including Salary & Payroll
 - b. Job Description
 - c. Contract
 - d. Objective
6. Payment of Accounts / Expenditure Agreement
 - a. DALC Membership
 - b. Village Hall Hire
 - c. Locum Clerk Fees
 - d. Training – Clerk & Councillors

7. Exemption Certificate AGAR
8. Parish Council Representative on the Village Hall Committee
9. Planning
 - a. Update on Land on Muse Lane Harehill
10. Matters arising from the Parish Council Report 2022/23 & the Annual Parish Meeting –
Future planning
11. Councillor Roles – What do we do? What does the clerk do?
12. Road and Signage
13. Footpaths
14. Condition and use of Village noticeboards