BOYLESTONE PARISH COUNCIL

Parish Meeting held on Tuesday 30th May 2023

Boylestone Village Hall

Present Cllr P Wilkins C Crossley (Locum Clerk)

Cllr M Moore Cllr H Walker Cllr D Watkins Cllr G Upson

23/016 Apologies

Cllr S Bull (DCC) Cllr T Morley (DDDC) P Bambury

23/017 Minutes of meeting

Following the last meeting an amendment to the interview panel, as Cllr P Wilkins replaced ex-Cllr R Watson.

Chair will pass to the new clerk interview papers following the appointment of the clerk, clerk costing sheets, accounts to be added to the precept meeting minutes.

Minutes of meeting from 10th May were accepted.

23/018 Appointment of the Clerk

Interview took place and offer made to Pete Bambury.

A contract has been raised and it was agreed to include the following items:

Hourly rate of £11.63 per hour, the contract will be for 2 hours per week, with an annualised contract of 104 hours per year. Regular monthly salary to the be paid for 8 per month, and any overtime to be agreed in council meetings.

It was agreed that the Payroll management to be A Butler & Co.

Pension and sick pay are not applicable.

A laptop will be provided.

It was noted the CILCA qualification was not required.

P Bambury will be mentored by Cllr P Wilkins.

One of the first tasks will be to review policies and mandate with the bank.

It was agreed the tasks set by Cllr Wilkins will be circulated via the WhatsApp group.

It was agreed that the bank signatories would be P Bambury and Cllrs M Moore, D Watkins and P Wilkins.

23/019 Payment of Accounts / expenditure Agreement

a. DALC

Cllr Upson described the different tariffs. It was agreed to have the DALC subscription to include the training at £177.76.

b. Village Hall Hire

The Village Hall hire costs of £80 per year. It was noted that 3 Cllrs have an interest as members of the Village Hall committee.

c. Locum Clerk Fees

Invoice will be received from Brailsford and Ednaston Parish Council after the meeting and minutes completed.

d. Training – Clerk and Councillors

It was agreed that the new Clerk will undertake 2 training courses and the other Cllrs will look on the DALC website for training courses.

23/020 Exemption Certificate for AGAR

Form 2 has been completed. All agreed and Chair signed the form.

23/021 Parish Council Representative on the Village Hall Committee

Cllr D Watkins was nominated, all agreed he is the Parish Council representative for the Village Hall Committee.

23/022 Planning -23/00326/FUL

Cllr Wilkins has spoken to Cllr T Morley (DDDC) regarding the application. Cllr Morley has spoken to the planning dept and arranging an onsite meeting with the applicant. The Parish Council will be advised of the date.

23/023 Items 10 - 14 from the agenda.

Due to time constraints the items 10-14 on the agenda are adjourned to the next meeting. It was noted that the budget will be added as an item on the next agenda.

23/024 Plan of action

Next meeting Mon 12th June 7pm Village

Meeting closed 8.30pm