

BOYLESTONE PARISH COUNCIL

To: The Chair and Members of Boylestone Parish Council

You are hereby summoned to attend a meeting of Boylestone Parish Council, to be held:

On: 7:00 pm on Monday 11th December 2023

At: Boylestone Village Hall

Yours sincerely,

Peter Bambury
Clerk to the Parish Council

AGENDA

1. To receive apologies for absence

2. Declaration of Members' interests

To receive declarations of disclosable pecuniary interests and personal and prejudicial interest from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (sections 30 – 33). Also to consider any previously notified applications for dispensation of such declarations in accordance with section 33 of the Act.

3. Public Speaking

A period of not more than 10 minutes will be made available for members of the public to comment or ask questions on Parish Council matters.

If the Police Liaison Officer, a County Council or District Council Member is in attendance, members of the public will be given the opportunity to raise any relevant matter. Discussion of Police matters will be restricted to matters relevant to the parish of Boylestone.

4. Previous minutes

To approve the Minutes of the Ordinary Parish Council Meeting held on 5th October 2023.

5. Exclusion of the public

In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to determine which items of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public, the following resolution will be made:

“That in view of the specific nature of the business about to be transacted the Council considers, in the public interest, that the press and public be temporarily excluded, and they are therefore instructed to withdraw”

6. Reports of meetings of outside bodies

7. Reports on outstanding actions assigned at previous meetings

	Minute	Action
Clerk	23/076 23/080 23/082 23/082 23/082 23/082 23/084	Amendment to 24th July minutes Completion of Financial Regulations document Issue approved payments Budget virements to new spend categories Submission of claim form to A. Butler & Co. Prepare invoice to tenant of Parish Land Send Parish Land Consultation Document and covering letter to residents circulation list members
Cllr Walker	23/078 23/079 23/079	Discuss Parish Council involvement with Neighbourhood Watch Co-ordinator Village Notice Board Highways matters of concern
Cllr Upson	23/061 23/079 23/079 23/082 23/084 23/090	Write to Village Groups to advise of removal of unused web pages Contact members of Village Groups re circulation list Finalise arrangements for village walk Hand deliver invoice to tenant of Parish Land Advise current tenant of Parish Land of consultation meeting Contact DDDC re new bin collection arrangements
Cllr Wilkins	23/086 23/087	Carry out cost analysis and licence implications for commissioning of maintenance of verges Parish Council response re new farm development at Crowfoot Lane
Cllr Moore	23/079 23/079	Submission of Declaration Form Restoration of gate adjacent to phone box

8. Policy planning

To determine future process for the adoption of policies

9. Road Gritting

Management of grit bins, supplies and application

10. Website

To consider options for a new website and a quotation received from 2commune Ltd

11. Parish Council assets

To consider the Asset Register for the forthcoming AGAR report

12. Village Plan

To consider issues relevant to the formulation of the next DDDC Local Plan

13. National Pay Award for Parish Clerks

Adoption of revised NJC pay scales applicable from 1st April 2023 to 31st March 2024

14. Parish Land

To confirm the decision taken on the future use of the land following the Public Meeting held on 30th October 2023.

15. Maintenance of verges

Update on progress on legal issues and identifying a suitable contractor

16. Maintenance of ditches

To consider relevant issues

17. Planning

To consider issues relating to relevant planning applications
(List of new applications in Boylestone and Church Broughton previously circulated)

18. Correspondence received (previously circulated)

- (a) Sarah Dines MP – portrait of HM The King
- (b) Derbyshire Police and Crime Commissioner – Council Tax discount for Special Constables
- (c) Sarah Dines MP Parliamentary Assistant – poster for Notice Board

19. Finance

- (a) Finance Management report (previously circulated)
- (b) Notification of payments made under delegated powers in accordance with Financial Regulations adopted by the Parish Council

- (i) 20/10/2023 – Clerk salary (September) - £74.44
 - (ii) 20/10/2023 – DDDC – Election recharge - £661.00
 - (iii) 16/11/2023 – Clerk salary (October) - £152.52
 - (iv) 16/11/2023– HMRC – PAYE - £38.00
 - (v) 23/11/2023 – Road grit - £179.90
 - (vi) 23/11/2023 – Jill Studholme – website support - £85.00
 - (vii) 04/12/2023 – Clerk salary (November) - £107.50
 - (viii) 04/12/2023 – HMRC – PAYE - £27.00
 - (iv) 06/12/2023 – Cllr Walker – Christmas lights - £50.00
- (c) Budget preparation for Precept application

20. Other business agreed by the Chair

21. Dates of remaining year meetings