

# BOYLESTONE PARISH COUNCIL

To: The Chair and Members of Boylestone Parish Council

You are hereby summoned to attend a meeting of Boylestone Parish Council, to be held:

On: 7:00 pm on Thursday 21<sup>st</sup> March 2024

At: Boylestone Village Hall

Yours sincerely,

Peter Bambury  
Clerk to the Parish Council

## **AGENDA**

### **1. To receive apologies for absence**

### **2. Declaration of Members' interests**

To receive declarations of disclosable pecuniary interests and personal and prejudicial interest from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (sections 30 – 33). Also to consider any previously notified applications for dispensation of such declarations in accordance with section 33 of the Act.

### **3. Public Speaking**

A period of not more than 10 minutes will be made available for members of the public to comment or ask questions on Parish Council matters.

If the Police Liaison Officer, a County Council or District Council Member is in attendance, members of the public will be given the opportunity to raise any relevant matter. Discussion of Police matters will be restricted to matters relevant to the parish of Boylestone.

### **4. Previous minutes**

To approve the minutes of the following meetings:

- (i) Ordinary Parish Council Meeting held on 11<sup>th</sup> December 2023
- (ii) Extraordinary Parish Council Meeting held on 23<sup>rd</sup> January 2024
- (iii) Extraordinary Parish Council Meeting held on 8<sup>th</sup> February 2024

## 5. Exclusion of the public

In accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, to determine which items of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public, the following resolution will be made:

*“That in view of the specific nature of the business about to be transacted the Council considers, in the public interest, that the press and public be temporarily excluded, and they are therefore instructed to withdraw”*

## 6. Reports of meetings of outside bodies

## 7. Reports on outstanding actions assigned at previous meetings

	Minute	Action
Clerk	23/098	Implement invitations to Neighbourhood Watch Group for meetings
	23/098	Send Declaration form for Cllr Moore to Cllr Walker
	23/099	Enquire with DALC on usage of online meeting platforms and confirm to councillors for planned Zoom meeting
	23/100	Thank nominated individuals by Whatsapp for road clearing activities
	23/100	Write to residents re use of grit bins
	23/100	Increase gritting budget by £180 and propose virement when necessary
	23/101	Prepare website specification and obtain two additional quotations
	23/102	Enquire with DALC re de minimis value for AGAR asset disclosure
	23/102	Enquire with auditor re periodicity of parish land valuations
	23/104	Advise A Butler of new pay agreement for Clerk
	23/105	Issue holding reply to resident for representations re Parish Land
	23/105	Enquire with DALC on definition/requirements for consultation process
	23/109	Reply to Sarah Dines MP re poster
	23/110	Update Financial Management Report to reflect projected remaining 23/24 expenditure
	23/118	Report back on position with 2commune Ltd and obtain further quotes as necessary
23/119	Include revision of Clerk contract on agenda for next meeting	
23/121	Submit Precept application to DDDC	
23/127(b)	Write to High Grounds re Planning Permission for Shepherds Hut	
Cllr Walker	23/098	Resubmit matters of highways concern to Derbyshire County Council
	23/098	Print Declaration form and hand to Cllr Moore
	23/100	Replenish grit bin on New Road
	23/103	Prepare report re Village Plan and present to next Ordinary Meeting
	23/107	Retrieve from former Cllr documents relating to village maintenance
	23/109	Install Sarah Dines MP poster on notice board when received
Cllr Upson	23/098	Deliver rental invoice to Parish Land tenant
	23/102	Provide Clerk with any additional Title Plan info held re Parish Land parcels
	23/107	Arrange with William Holland to clear ditch at Malthouse Lane
	23/107	Report blocked drain on Malthouse Lane to DDDC
	23/107	Report blocked drain on Malthouse Lane to DDDC

	23/107 23/111 23/118 23/126 23/127(a)	Arrange working party for Malthouse Lane ditch maintenance in Spring Provide Clerk with correspondence re care worker's access to premises Inform DDDC of report of burying of refuse on private land Invite alternative quotation for cutting of verges Register Council's views on planning applications Write to DCC regarding state of Awdishaw Lane
Former Cllr Wilkins	23/100 23/106	Clarify with DDDC re ownership/responsibilities for individual grit bins Obtain revised quotation for verges cutting and present to next meeting
Cllr Moore	23/098 23/098	Complete and submit Declaration form to DDDC Pursue owner of gate regarding repair

## 8. Co-option Policy

To determine an appropriate policy for the co-option of Parish Councillors

## 9. Meeting minutes publication policy (draft policy previously circulated)

To determine an appropriate policy

## 10. Parish Land

To consider a letter received from a resident on 8<sup>th</sup> December 2024 (previously circulated)

## 11. Maintenance of verges

- (a) To review the merits of, and to determine a policy, on whether the Parish Council should commission third party service providers for the cutting of road verges beyond that undertaken by the Highways Authority.
- (b) To consider received contractor quotations in the event that a policy is adopted that supports such commissioning.

## 12. Maintenance of ditches

To review latest situation

## 13. Annual Parish Meeting

To determine agenda

## 14. Planning

To consider issues relating to relevant planning applications (details previously circulated)

- (i) Dove Valley Park – Bottling Plant (DMPA/2023/1646)

- (ii) Muse Lane/Marjory Lane, Sapperton – Private roadways (DMPN/2024/0191)

## **15. Correspondence**

- (a) Correspondence requiring Council determination (previously circulated for this meeting)
  - (i) Hedgehogs R Us (29/12/2023) – Hedgehog awareness signs
  - (ii) Derbyshire Fire & Rescue Service (23/02/2024) – Fire Prevention posters
- (b) Summary of other correspondence circulated to councillors since last meeting
  - (i) Derbyshire County Council (27/02/2024) – Parish & Town Council Liaison Forum
  - (ii) Derbyshire Police & Crime Commissioner (01/03/2024) – ANPR pilot scheme
  - (iii) Local resident (18/02/2024) – Flooding on A515

## **16. Finance**

- (a) Finance Management report (previously circulated)
- (b) Notification of payments made under delegated powers in accordance with Financial Regulations adopted by the Parish Council
  - (i) 16/01/2024 – Clerk salary (December) - £86.20
  - (ii) 16/01/2024 – HMRC – PAYE (December) - £21.40
  - (iii) 08/02/2024 – Clerk salary (January) - £180.74
  - (iv) 08/02/2024– HMRC – PAYE (January) - £45.40
  - (v) 08/02/2024 – Boylestone Village Hall – Hall hire 2023-24 - £128.00
  - (vi) 11/03/2024 – Clerk salary (February) - £92.60
  - (viii) 11/03/2024 – HMRC – PAYE (February) - £23.00

## **17. Resignation of Councillor**

To consider issues raised in the resignation letter received (previously circulated)

**18. Clerk contractual working hours**

To consider a review of the Clerk's contract. Minute 23/119 of the meeting held on 23<sup>rd</sup> January 2024 refers.

**19. Other business agreed by the Chair**

**20. Meeting dates 2024-25**