

# BOYLESTONE PARISH COUNCIL

## Minutes of Ordinary Meeting

Held on: Thursday 19<sup>th</sup> September 2024 7:00 pm

At: Boylestone Village Hall

Present: Cllr Helen Walker, Cllr George Upson, Cllr Bill Holland  
Peter Bambury (Clerk)

District Councillor Sue Bull, County Councillor Steve Bull

Mr Selwyn Adams attended as a member of the Ditches Maintenance Working Party. Mr Noel Fowler attended in order to make his presentation on 'Beating the Bounds'.

It was agreed that Items 9(a) and 13 of the agenda would be considered before Item 5 in order to allow the presenters an earlier opportunity to leave the meeting if they so wished.

The meeting commenced with a dignified pause to reflect on the life and recent sad passing of friend and parish councillor Derek Watkins.

24/040      **1. Apologies for absence**

Cllr Matt Moore

24/041      **2. Declarations of Interests**

Cllr Bill Holland declared an interest in Items 3 and 18 (d) of the agenda.

24/042      **3. Planning**

Having declared an interest, Cllr Holland participated in the discussion as a member of the public.

- (a) Application 24/00757/FUL      Harehill Bank, Muse Lane  
Proposed garage and conversion of the  
existing office into home office

No objections to the proposal were raised. The Clerk was asked to respond to DDDC accordingly. Action: Clerk

- (b) Application DMPA/2024/1156 Lees Hall Farm, Marjory Lane, Harehill  
Change of use of existing agricultural buildings and conversion and extension of barns to form 6 dwellings

Both support and concern were expressed regarding the development. There was a view that the proposal would provide betterment to what may be a physically deteriorating site, whereas the possibility of over-development and suitability of dwelling types created were also potential issues. The Clerk was asked to write to South Derbyshire District Council to express concerns over the latter. Action: Clerk

24/043

#### 4. Public Speaking

County Councillor Steve Bull recommended attendance at the forthcoming Parish & Town Council Liaison Forum to be held by DDDC. It was noted that Cllr Walker had attended previous meetings of the forum but will be unable to do so for the next one. Cllr Bull made further reference to budget pressures affecting Derbyshire County Council's spending on highways repairs. In response to a question regarding a broken grit bin that has been reported to the County Council, it was agreed that Cllr Walker would send a copy of the report to Cllr Bull. Cllr Bull would then pursue. Action: Cllr Walker

District Councillor Sue Bull spoke of the emerging change in national policy over planning and development control. The drive of the Government towards new house building was likely to reduce the influence of local planning authorities in imposing controls over such developments. Cllr Bull also confirmed that she is continuing to pursue DDDC over the submitted reports relating to the burial of refuse in the village and also the apparent effluent that has been found in the ditch on Chapel Lane.

24/044

#### 5. Boundaries Walk – 'Beating the Bounds'

Noel Fowler presented the details of his report previously circulated to councillors. Beating the Bounds is an ancient custom which historically was used to identify and confirm parish boundaries in the absence of formal maps. The tradition is still maintained in some parts of the country but these days is performed as a social event.

The proposal was that such an event could be arranged for Boylestone, hopefully in the Spring of next year. However, this would be dependent on the support and involvement of the Parish Council in order to assist with negotiating with the owners of land over which the eventual walking route might be taken.

Cllr Holland offered to work with Mr Fowler to assess the feasibility of the scheme and to make provisional plans for organising. The matter will then be further considered at the next meeting of the Parish Council. Action: Cllr Holland

24/045

## 6. Ditches Maintenance

Selwyn Adams gave an update of progress and on the current situation with Derbyshire County Council. Further DCC budget constraints now imposed a limitation on the work that they had originally committed to carrying out and although the planned work on New Road was still programmed, work to provide new highway grips was unlikely to materialise.

It was proposed and agreed that the Parish Council would seek to commission a contractor to undertake the provision of new grips. It was also suggested that R. Spendlove be approached regarding this and other ditch work already planned at Badger's Green and behind the village telephone box, as he is known to have the appropriate certification and insurance cover.

The estimated cost of all the work was said to be £1630 + VAT, and the Parish Council will give further consideration to this at an Extraordinary Meeting shortly to be arranged for this purpose.

The Clerk to implement the necessary budget virements when required.

Action: Clerk

24/046

## 7. Previous minutes

The minutes of the Ordinary Meeting of the Parish Council held on 25<sup>th</sup> July 2024 were approved. It was noted that the word 'Annual' in the agenda to this meeting should have been stated as 'Ordinary'.

Clerk to update website. Action Clerk

24/047

## 8. Exclusion of the public

No matters on the agenda were deemed necessary for public exclusion

24/048

## 9. Reports of meetings of Outside Bodies

Cllr Walker spoke in her capacity as a member of the Village Hall Committee. The Last Night of the Proms event in the memory of Derek Watkins had raised £370 which would be donated to St Giles Hospice.

A quiz night is planned for 11<sup>th</sup> October which is intended to raise funds for the current programme of refurbishment of the hall.

24/049

## 10. Update on actions arising from previous meetings

|           |   |           |
|-----------|---|-----------|
| 23/127(b) | Clarify High Grounds Shepherd's Hut planning permission | Completed |
| 24/013    | Reformat model Standing Orders                          | Pending   |

|        |   |           |
|--------|---|-----------|
| 24/024 | Circulate 16/5 minutes and update website   | Completed |
| 24/025 | Upload adopted policies to new website  | Completed |
| 24/029 | Advise councillors of lowest bid for ditch clearing when tender from Cllr Holland received  | Completed |
| 24/034 | Complete content structure of new website and initiate 'live' status  | Pending   |
| 24/037 | Update FMR to website   | Complete  |
| 24/038 | Issue update letter to village circulation list   | Complete  |
| 24/026 | Submit Declaration of Pecuniary Interests form to DDDC Monitoring Officer when received from Cllr Holland   | Pending   |
| 24/031 | Lead on the collation of community issues to feed Local Plan  |           |
|        | <i>Cllr Walker reported the following:<br/>There are 83 Properties + Church, Chapel and Restaurant in the village, including 1 holiday let and 5 empty properties.<br/>There are approximately 189 residents<br/>Points of interest include the Church and Chapel and also the Croft; the Meadow; the pond on New Road, Badger's Green, Brook Farm Monument Record MDR7875<br/>At some point in the future, possibly a consultation with residents and questionnaire should be carried out.</i> | Pending   |
| 24/038 | Assess all speed limit repeater signs and correspond with County Cllr Charlotte Cupit   |           |
|        | <i>Cllr Walker reported the following:<br/>Following negotiation with Charlotte Culpit, agreed that 5 signs are now to be replaced. Remainder to be reviewed at later date.</i>   | Pending   |
| 23/107 | Arrange working party for Malthouse Lane ditch maintenance  | Complete  |
| 23/107 | Provide Clerk with correspondence re care worker's access to premises   | Complete  |
| 23/111 | Inform DDDC of report of burying of refuse on private land  |           |
|        | <i>Cllr Upson reported investigations ongoing</i>   | Pending   |

|        |  |          |
|--------|--|----------|
| 23/098 | Pursue owner of gate regarding repair<br><br><i>Cllr Holland to assist</i>                     | Pending  |
| 24/026 | Complete Declaration of Pecuniary Interests form and give to Cllr Walker                       | Pending  |
| 24/029 | Provide day rate tender for ditch clearing work. Tender to be emailed to the Clerk             | Complete |
| 24/034 | Consider and email any photos, narratives and content suggestions for new website to the Clerk | Complete |

24/050 **11. Signs and Street Furniture Working Party**

It had been proposed to form a new working party to facilitate assessment and maintenance of these items.

- (a) The proposed Terms of Reference of the working party were agreed
- (b) A budget would be required to fund protective clothing and materials etc. The Clerk to implement budget virement of £40. Action: Clerk
- (c) Membership will be Cllrs Walker and Upson. In addition, Cllr Walker to invite up to 4 members of the public. Action: Cllr Walker

24/051 **12. Parish Councillor Vacancy**

- (a) It was agreed that the Clerk to initiate the recruitment process and notify the DDDC Monitoring Officer for the commencement of the election request period. Action: Clerk
- (b) Appointment of a representative to the Village Hall Committee to be deferred until after the councillor appointment.

24/052 **13. Adoption of Policies**

- (a) A Health & Safety Policy, previously circulated, was adopted.
- (b) A revised Policy on Publication of Minutes, previously circulated, was adopted.

Clerk to upload policies to website. Action: Clerk

24/053

#### 14. Winter preparations

- (a) Salt/grit

Cllr Holland volunteered to enrol as a Snow Warden on the Derbyshire County Council scheme. DCC will provide training for this and the Parish Council will receive a tonne of grit, free-of-charge in 10/20kg bags. The closing date for registration is 1<sup>st</sup> November 2024. Action: Cllr Holland  
There are 5 bins at present in the village, all have County Council numbers on them. Cllr Walker will report to Derbyshire County Council any others that are missing or broken. Action: Cllr Walker

- (b) Christmas

Agreed that the Parish Council will continue to provide financial support to the Village Hall for the provision of a Christmas tree. The purchase of a Christmas banner will also be made subject to a total budget of £260 for all Christmas items.

24/054

#### 15. Footpaths review

An organised walk to review the state of village footpaths was planned for 19<sup>th</sup> October. Refreshments in the form of bacon rolls/cobs to be provided to volunteers. It was agreed that respective land owners could ask for the details of any footpath issues discovered on their land prior to reporting to DDDC. Cllr Upson to advertise the event and include assurance to land owners to that effect.  
Action: Cllr Upson

24/055

#### 16. Website

- (a) The Clerk reported that work on developing the new website was going well, although the amount of work involved had delayed the launch date. The Clerk is recording time spent on the project and will submit when completed. The website is of a pleasing design and Cuttlefish had been very helpful in addressing issues that the Clerk had raised. Prior to live launch, the Clerk will send a link to councillors for comment. Action: Clerk
- (b) It was agreed that the launch of the new gov.uk email address would coincide with that of the new website. Clerk to advise Cllr Upson beforehand so that he can inform BT regarding matters relating to the current email facility. Action: Clerk

The Clerk will coordinate with Cllr Walker regarding communication to parishioners of new website and email. Action: Clerk

24/056

**17. Correspondence received**

Correspondence that had previously been circulated was considered. It was agreed that the Clerk would forward to the Parish Council's circulation list details of current consultations being undertaken by DDDC in respect of a polling stations review and also proposed new traveller sites. Action: Clerk

24/057

**17. Local issues**

- (a) Condition of hedge – Alkmonton Lane

It was suggested that the hedge had now been cut and the problem resolved. Cllr Walker to check this and advise the Clerk who will write to the owner if the problem remains. Action: Cllr Walker, Clerk

- (b) Dangerous dog – Audishaw Lane

Agreed that Cllr Walker would discuss with the dog owner.

Action: Cllr Walker

24/058

**18. Finance**

- (a) The Financial Management Report and a list of payments that had been made under delegated powers since the last Ordinary Meeting of the Parish Council were presented and noted. Clerk to post public view version of FMR to website. Action: Clerk

- (b) Revision of budget head titles and proposed virements between IT budgets were approved. Clerk to revise FMR. Action: Clerk

- (c) Item 18(d) of agenda - Parish Land rent review – following Cllr Holland's declaration of interest, item deferred due to lack of quoracy.

- (d) VAT recovery. Cllr Upson to provide Clerk with link to relevant HMRC site. Clerk will collaborate as necessary with Cllr Upson. Action: Cllr Upson

- (e) ICO registration for 2024-25 and payment of the registration charge were approved.

24/059

**19. Next meeting**

Thursday 21<sup>st</sup> November 2024 at 7:00 pm

The meeting closed at 9:00 pm

## Summary of agreed new and outstanding actions

|              | Minute  | Action  |
|--------------|---|---|
| Clerk        | 24/013  | Reformat model Standing Orders  |
|              | 24/034  | Complete content structure of new website and initiate 'live' status                                      |
|              | 24/042  | Respond to DDDC for application 24/00757/FUL  |
|              | 24/042  | Respond to SDDC for application DMPA/2024/1156  |
|              | 24/045  | Implement budget virements when approval given for ditches expenditure                                    |
|              | 24/046  | Update meeting minutes on website   |
|              | 24/050  | Vire £40 to budget for Signs and Street Furniture   |
|              | 24/051  | Initiate election request period re councillor vacancy  |
|              | 24/052  | Upload new and revised policies to website  |
|              | 24/055  | Send new website link to councillors prior to live launch   |
|              | 24/055  | Advise Cllr Upson prior to initiation of new email facility   |
|              | 24/055  | Coordinate with Cllr Walker re advising new website/email to parishioners                                 |
|              | 24/056  | Write to circulation list re DDDC consultations on polling stations and traveller sites                   |
|              | 24/057  | Write to owner of hedge on Alkmonton Lane as necessary  |
|              | 24/058  | Post updated FMR to website   |
| 24/058       | Revise budget head titles and make virements between IT budgets |   |
| Cllr Walker  | 24/026  | Submit Declaration of Pecuniary Interests form to DDDC Monitoring Officer when received from Cllr Holland |
|              | 24/031  | Lead on the collation of community issues to feed Local Plan  |
|              | 24/038  | Assess all speed limit repeater signs and correspond with County Cllr Charlotte Cupit                     |
|              | 24/050  | Seek up to 4 additional members for Signs and Furniture Working Party                                     |
|              | 24/053  | Report missing/damaged grit bins to DCC   |
|              | 24/057  | Discuss issue of dangerous dog with owners  |
|              | 24/057  | Check if hedge problem at Alkmonton Lane is resolved and advise Clerk                                     |
| Cllr Upson   | 23/111  | Pursue DDDC re report of burying of refuse on private land  |
|              | 24/054  | Advertise footpaths walk and confirm assurance to land owners   |
|              | 24/058  | Provide relevant HMRC link to Clerk for VAT recovery  |
| Cllr Moore   | 23/098  | Pursue repair to gate adjacent to phone box   |
| Cllr Holland | 24/026  | Complete Declaration of Pecuniary Interests form and give to Cllr Walker                                  |
|              | 24/044  | Coordinate with Noel Fowler re arrangements for Beating the Bounds walk                                   |
|              | 24/098  | Pursue repair to gate adjacent to phone box   |
|              | 24/053  | Register for Snow Warden scheme   |