

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipt Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Boylestone Parish Council

County area (local councils and parish meetings only): Derbyshire

Financial year ending 31 March 2024

Prepared by (Name and Role): Peter Bambury (Clerk/RFO)

Date: 30 April 2024

	£	£
Balance per bank statements as at 20/3/2024:		
Lloyds Treasurers a/c	835.64	
Lloyds Business Instant a/c	2482.02	
		3317.66
Petty cash float (if applicable)	0.00	0.00
Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers)		
Mileage expenses	-39.60	
Clerk salary (March)	-92.40	
PAYE income tax	-23.20	
Payroll Services	-129.60	
Christmas tree	-200.00	
[add more lines if necessary]		
		-484.80
Add: any un-banked cash as at 31/3/24		
none		
		0.00
Net balances as at 31/3/31 (Box 8)		<u><u>2832.86</u></u>